

Obion County Board of Education
Regular Board Meeting
June 23, 2014

The Obion County Board of Education met in regular session on June 23, 2014, at the Board office. Board Chairman Brian Rainey called the meeting to order at 7:05 a.m. Mr. Tim Partin led everyone in prayer. Mr. Davis called the roll. Mr. Brian Rainey, Mr. Willis Easley, Mr. David Lamb, Mr. Tim Partin, and Ms. Diane Sanderson were present. Five members were present. Mr. Fritz Fussell and Mr. Scott Northam were absent. There was a quorum.

APPROVAL OF AGENDA

Upon the recommendation of Chairman Rainey, the Board unanimously approved the agenda.

APPROVAL OF MINUTES FROM PRIOR MEETING

Upon the recommendation of Chairman Rainey, the Board unanimously approved minutes from the Board meetings of May 30, 2014 and June 2, 2014.

CONSENT AGENDA

The consent agenda consists of the monthly personnel report, monthly financial reports/business activity, and technology report of equipment declared surplus and disposed via the most economical method. Upon the recommendation of Chairman Rainey, the Board unanimously approved the consent agenda.

OLD BUSINESS

Consider/Approve Athletic Practice During the School Day – Upon the recommendation of Mr. Davis, a motion was made by Mr. Lamb to approve athletic practice during the school day for basketball and football. Additionally, an administrative procedure clause for principals to set aside one block of time, preferably teacher planning time, for the approval of other sports on a case by case consideration shall be implemented. Ms. Sanderson seconded the motion.

MOTION CARRIED.

NEW BUSINESS

Consider/Approve Paper Bid for the 2014 - 2015 School Year – The following paper bids were received for the 2014 - 2015 school year:

- Contract Paper Group \$24,830.00
- JD Distributors \$26,300.00
- Lanzer's \$27,800.00
- Staples \$31,990.00

Upon the recommendation of Mr. Davis, a motion was made by Mr. Easley to approve the low paper bid (meeting all specifications) from Contract Paper Group in the amount of \$24,830.00 (twenty four thousand, eight hundred thirty dollars). Mr. Partin seconded the motion. **MOTION CARRIED.** With this approval, it is the intent of the Board and management that no liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2014.

Consider/Approve Various Individual School's Requests to Carry-Over Outstanding Purchase Orders/Accounts Payable as of June 30, 2014 – Upon Mr. Davis' recommendation, a motion was made by Ms. Sanderson to approve requests from Black Oak Elementary and South Fulton Middle High Schools to carry- over outstanding purchases orders that will most likely not be liquidated prior to June 30, 2014. Mr. Lamb seconded the motion. **MOTION CARRIED.**

Consider/Approve Request to Hold Instructional Sports Camps at Ridgemont Elementary School and Payment of Salary Supplements – Upon the recommendation of Mr. Davis, a motion was made by Mr. Easley to approve a request to hold instructional basketball skills camps at Ridgemont Elementary School on July 9 – 10, 2014 with proceeds from the camps to be used for expenses related to the camps, i.e. salary supplements of instructional coaches. Mr. Lamb seconded the motion. **MOTION CARRIED.**

Consider/Approve General Student Activity and Athletic Funds Budgets for the Individual Schools – In accordance with TCA §49-1-110(a)(10), a motion was made by Mr. Partin to approve the general student activity and athletic funds budgets as presented by Mr. Davis for individual schools. Mr. Easley seconded the motion. **MOTION CARRIED.**

Consider/Approve Central Cafeteria Bread Bid for the 2014 - 2015 School Year – Upon the recommendation of Mr. Davis, Ms. Judy Denman, and the Reelfoot Area Consortium, Mr. Lamb made a motion to approve the lowest and best bread bid as submitted by Hardin's-Sysco for the 2014 - 2015 school year. With this

approval, it is the intent of the Board and management that no liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2014.

Mr. Partin seconded the motion. **MOTION CARRIED.**

Consider/Approve Central Cafeteria/Food/Non-Food Bid for the 2014 – 2015 School Year – Upon the recommendation of Mr. Davis, Ms. Denman, and the Reelfoot Area Consortium, a motion was made by Ms. Sanderson to approve the lowest and best bid as submitted by Hardin’s-Sysco for Central Cafeteria Food/Non-Food items for the 2014 – 2015 school year with no liability incurred or purchase order issued until the fiscal year beginning July 1, 2014. Mr. Easley seconded the motion. **MOTION CARRIED.**

Consider/Approve Central Cafeteria Produce Bid for the 2014 – 2015 School Year – Upon the recommendation of Mr. Davis, Ms. Denman, and the Reelfoot Area Consortium, a motion was made by Mr. Rainey to approve the low bid meeting all specifications as submitted by Hardin’s Sysco for Central Cafeteria produce items for the 2014 – 2015 school year with no liability incurred or purchase order issued until the fiscal year beginning July 1, 2014. Mr. Easley seconded the motion. **MOTION CARRIED.**

Consider/Approve Central Cafeteria Milk Bid for the 2014 – 2015 School Year – Upon the recommendation of Mr. Davis, Ms. Denman, and the Reelfoot Area Consortium, a motion was made by Mr. Lamb to approve the low bid meeting all specifications as submitted by Borden for Central Cafeteria milk items for the 2014 – 2015 school year with no liability incurred or purchase order issued until the fiscal year beginning July 1, 2014. Mr. Partin seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment to Board Policy #6.200 – Attendance – Upon Mr. Davis’s recommendation, a motion was made by Mr. Lamb to approve an amendment to Board Policy #6.200 – Attendance in regard to makeup of missed tests; percentage tests count toward student’s grades; and an update regarding excused/unexcused tardies. Mr. Easley seconded the motion. **MOTION CARRIED.**

Consider/Approve Janitorial Supplies Bid for the 2014 - 2015 School Year – Upon the recommendation of Mr. Davis and Mr. Phil Graham, a motion was made by Mr. Lamb to approve bids for janitorial supplies as presented for the 2014 - 2015

school year. With this approval, it is the intent of the Board and management that no liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2014. Mr. Partin seconded the motion. **MOTION CARRIED.**

Consider/Approve Request to Declare Property Surplus and Dispose Via Most Economical Method – According to Mr. Davis, Black Oak Elementary School has submitted a request to declare surplus old cheerleading uniforms and accessories and asks for permission to sell these items with any proceeds to be deposited in the school's cheerleading fund to offset expenses for future purchases. Upon his recommendation, a motion was made by Mr. Rainey for disposal of the above noted items via the most economical method with any proceeds to be deposited in the school's cheerleading account. Mr. Lamb seconded the motion. **MOTION CARRIED.**

Consider/Approve Overnight Student Trip(s) – Upon the recommendation of Mr. Davis, a motion was made by Mr. Partin to approve the following overnight student trip:

- Obion County Central High School, Skills USA, National Convention, June 24 – 28, 2014, Kansas City, MO

Ms. Sanderson seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendments to the General Purpose School Fund – According to Mr. Davis, certain line items within the General Purpose School budget for the 2013 – 2014 fiscal year need to be amended to more closely reflect actual expenditures, i.e. salary line items and benefits. Upon his recommendation, a motion was made by Mr. Lamb to approve an amendment to the general purpose school fund budget as noted. Ms. Sanderson seconded the motion. **MOTION CARRIED. Note: Since no new money is involved, this amendment is for Board approval only.**

Consider/Approve Amendment for the Food Service Budget – To more closely reflect actual expenditures, i.e. salary line items and benefits, Mr. Davis recommended an amendment to the food service budget for the 2013 – 2014 school year. Upon his recommendation, a motion was made by Mr. Easley to approve an amendment to the food service budget as noted. Ms. Sanderson seconded the

motion. **MOTION CARRIED. Note: Since no new money is involved, this amendment is for Board approval only.**

DIRECTOR'S UPDATE

Mr. Davis shared the following points of interest with the Board:

- Signage for front of Board Office building will be in place soon with twelve inch (12) letters to be attached above the front entrance of the building.
- He invited the Board to view the progress made on the new Board room.

ANNOUNCEMENTS/REQUEST

Chairman Rainey requested that the next Board meeting be moved from August 4th to July 28th. The Board unanimously approved his request.

With no further business, the meeting adjourned at 7:52 a.m.

Janitorial bids are hereby incorporated as an addendum to the minutes.

The entire meeting was recorded and stored as an electronic copy.

The minutes were taken and typed by Diane Terry.

Brian Rainey, Chairman

Russell J. Davis, Director of Schools